

# North Carolina Department of Public Instruction Office of School Nutrition Pre-conference Workshops for SNA-NC 2026

## **The Administrative Review Process: An Approach to Collaborative Compliance June 22-23, 2026**

**Koury Convention Center in Greensboro**

*Who should attend:*

*School Nutrition Administrators and central office staff who have an Administrative Review (AR) scheduled for school year 2026-2027 and those who wish to learn more about the AR process*

The North Carolina Department of Public Instruction Office of School Nutrition will offer a pre-conference workshop for School Nutrition Administrators and their central office staff wishing to learn more about the Administrative Review (AR) conducted in the School Food Authority (SFA). Registration is open to all School Nutrition Administrators and preferential seating is given to SFAs with ARs scheduled in the upcoming school year. Please register in advance.

## **New School Nutrition Manager Workshop June 22-23, 2026**

**Koury Convention Center in Greensboro**

*Who should attend:*

*New and aspiring School Nutrition Managers who have not previously attended a New School Nutrition Manager workshop*

The North Carolina Department of Public Instruction Office of School Nutrition will offer a pre-conference workshop for new and aspiring School Nutrition Managers. The workshop will include introductory information and overviews for meal pattern, offer vs. serve, meal counting and claiming, cash management and accountability, food safety and the Hazard Analysis Critical Control Point (HACCP) plan, inventory management, production records, and customer service. Please register in advance; on-site registrations cannot be processed due to limited seating space.

## **Cooling Log Conundrum –Why, When, and How to Cool Correctly June 24, 2026 (morning session)**

**Koury Convention Center in Greensboro**

*Who should attend:*

*School Nutrition Managers and cafeteria staff*

The North Carolina Department of Public Instruction Office of School Nutrition will offer a new pre-conference workshop for school nutrition managers and cafeteria staff that will focus on proper cooling procedures, how to complete cooling logs correctly, and why it all matters. Please register in advance.

## **Safe Plates Crisis Communication Workshop June 23, 2026 (full day session)**

**Koury Convention Center in Greensboro**

*Who should attend:*

*School Nutrition Administrators, central office staff, and other school administrators that would benefit from attending*

The North Carolina Department of Public Instruction Office of School Nutrition, in cooperation with North Carolina State University, will offer a Crisis Communications workshop. The course will go over the basics of a crisis communication plan. Course participants will prepare to navigate crisis scenarios with clear, effective messaging. In addition, participants will benefit from dedicated workshop time to begin drafting a customized crisis plan tailored to their district's needs. Please register in advance.

## **Forecast the Future with Production Records June 24, 2026 (morning session)**

**Koury Convention Center in Greensboro**

*Who should attend:*

*School Nutrition Managers and cafeteria staff*

The North Carolina Department of Public Instruction Office of School Nutrition will offer a new pre-conference workshop for school nutrition managers and cafeteria staff that will focus on production records. This training will teach school nutrition staff how to read production records and use the information to forecast meals for the National School Lunch and School Breakfast Programs, helping improve planning and ordering and reducing food waste. By the end of the training, participants will be able to accurately interpret production records and use them for forecasting and ordering. Please register in advance.

*Check the SNA-NC website and  
School Nutrition Update newsletter for  
registration links and meeting times.*