



April 1, 2023

To: MdSNA Elected Officers, Standing Committee Chairpersons, Past State Presidents, Affiliated Chapter Presidents and Presidents-Elect

From: Megan Doran, MdSNA President

Subject: Annual Report for 2023 House of Delegates

Dear MdSNA Leader:

As part of the responsibilities for chairing a committee or being an officer of MdSNA or a local chapter, you are responsible for compiling a written Annual Report reflecting on your activities and accomplishments during your tenure.

Please include any recommendations you may have.

You may email the copy of your report as an attachment to an email by no later than July 30. The email address is: admin@mdsna.org.

Your report should be completed using the template for Annual Reports. The report will be part of the packet for this year's House of Delegates meeting which is typically held at our annual MdSNA fall convention. The templates are also attached to this email for your convenience.

Thank you for your cooperation and promptness in submitting this report.