



Making the right food choices, together.

**Chapter President's Checklist
for 2019-2020 Strategic Plan, Due May 15, 2020**

Chapter Name _____

President's Name _____ President-Elect's Name _____

Attendance at the following:

	President	President-Elect
MdSNA Leadership Conference, October 25, 2019	<input type="checkbox"/>	<input type="checkbox"/>
Convention at Delta Marriott Hunt Valley, October 25, 2019	<input type="checkbox"/>	<input type="checkbox"/>
House of Delegates Meeting at Delta Hunt Valley, October 25, 2019	<input type="checkbox"/>	<input type="checkbox"/>
MdSNA Legislative Workshop, Spring 2020.....	<input type="checkbox"/>	<input type="checkbox"/>
MdSNA Spring Education Workshop 2020.....	<input type="checkbox"/>	<input type="checkbox"/>
MdSNA Executive Board Meetings (<i>attendance at a minimum of two meetings is recommended</i>)		
• January 2020	<input type="checkbox"/>	<input type="checkbox"/>
• March 2020	<input type="checkbox"/>	<input type="checkbox"/>
• May 2020.....	<input type="checkbox"/>	<input type="checkbox"/>
• September 2020.....	<input type="checkbox"/>	<input type="checkbox"/>
Submission of the following by May 15, 2020		
• Chapter Annual Plan of Work Report.....	<input type="checkbox"/>	<input type="checkbox"/>
• Chapter President's Checklist	<input type="checkbox"/>	<input type="checkbox"/>
Four (4) Chapter News Briefs for <i>Serving Spoon</i> (<i>recommended</i>)		
• Winter 2019 Edition (December 15 deadline)	<input type="checkbox"/>	<input type="checkbox"/>
• Spring 2020 Edition (February 1 deadline)	<input type="checkbox"/>	<input type="checkbox"/>
• Summer 2020 Edition (May 1 deadline)	<input type="checkbox"/>	<input type="checkbox"/>
• Fall 2020 Edition (August 1 deadline)	<input type="checkbox"/>	<input type="checkbox"/>

This Checklist is due to MdSNA President on or before May 15, 2020.

Mail to: MdSNA, 21912 Goshen School Road, Gaithersburg, MD 20882 or email to
admin@mdsna.org.

Thank you for your continued support and participation in MdSNA activities.