

MARYLAND SCHOOL NUTRITION ASSOCIATION
DUTIES AND RESPONSIBILITIES OF
SPECIFIC CONVENTION SUB-COMMITTEE

Name of Sub-Committee: Photography

Purpose of Sub-Committee: Provide a pictorial history of all the events during the Convention

Preliminary Duties:

1. Obtain convention agenda.
2. Discuss with President and committee chairmen what needs to be photographed.
3. Talk with *Serving Spoon* Editor and Executive Secretary about pictures needed for *Serving Spoon*.
4. Arrange for the MSNA digital camera and any other required equipment or supplies.

Duties at Convention:

1. Take pictures of the following activities:
 - House of Delegates Meeting and Breakfast
 - Education Sessions
 - General Sessions
 - Exhibits
 - Awards Presentation
 - Evening of Entertainment
 - Maryland Welcome Buffet
 - Chapter Booths
 - Bake-Off
 - Any other activities as needed

Follow-up Duties:

1. Get a disk made of each year's convention.
2. Send disk to Executive Secretary for use in Winter *Serving Spoon*.
3. Make sure a disk of the convention is placed in the historical files.

